

# Internship Training



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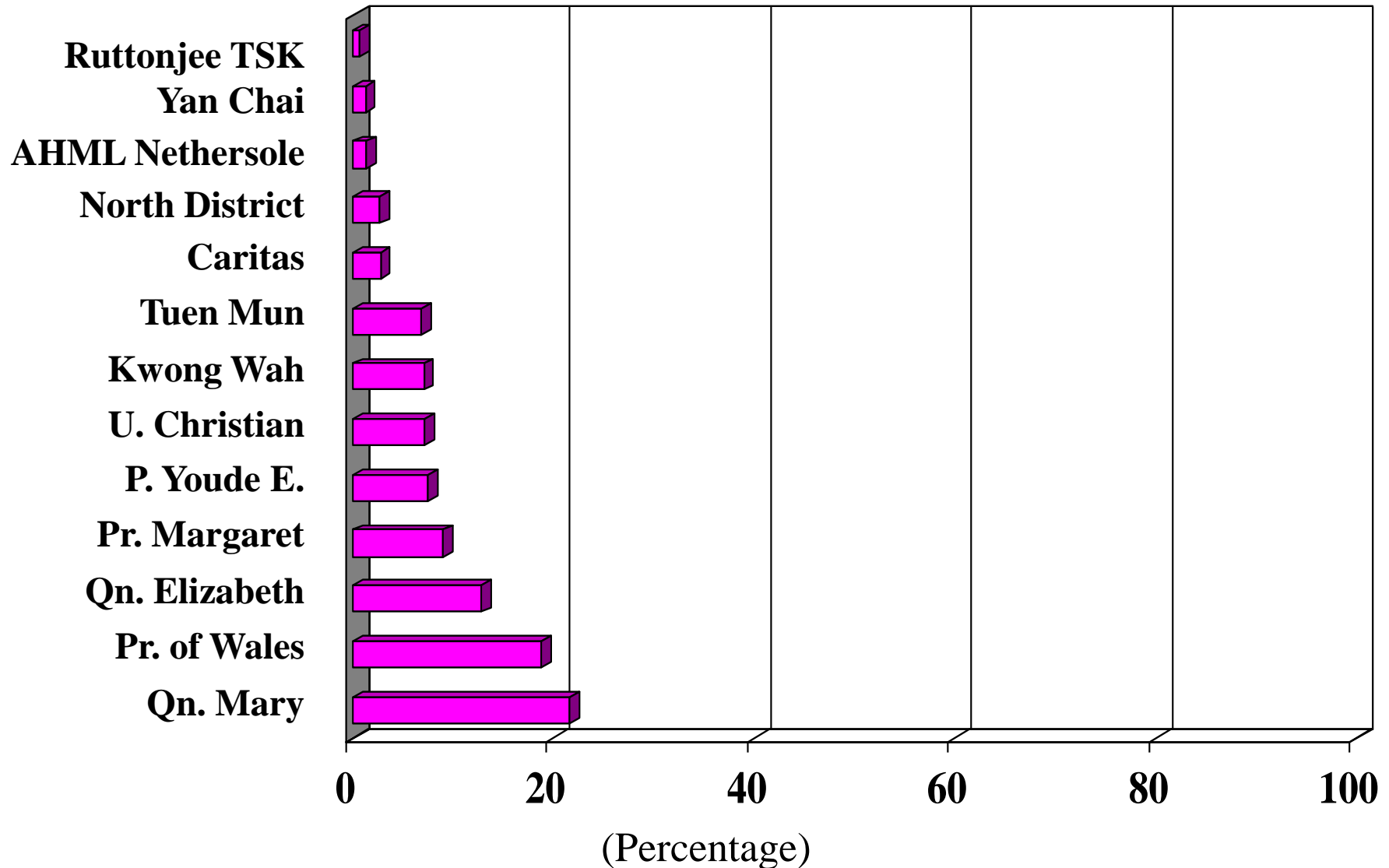
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Acknowledgement : OES colleagues

Does the Faculty have a role  
in internship education ?

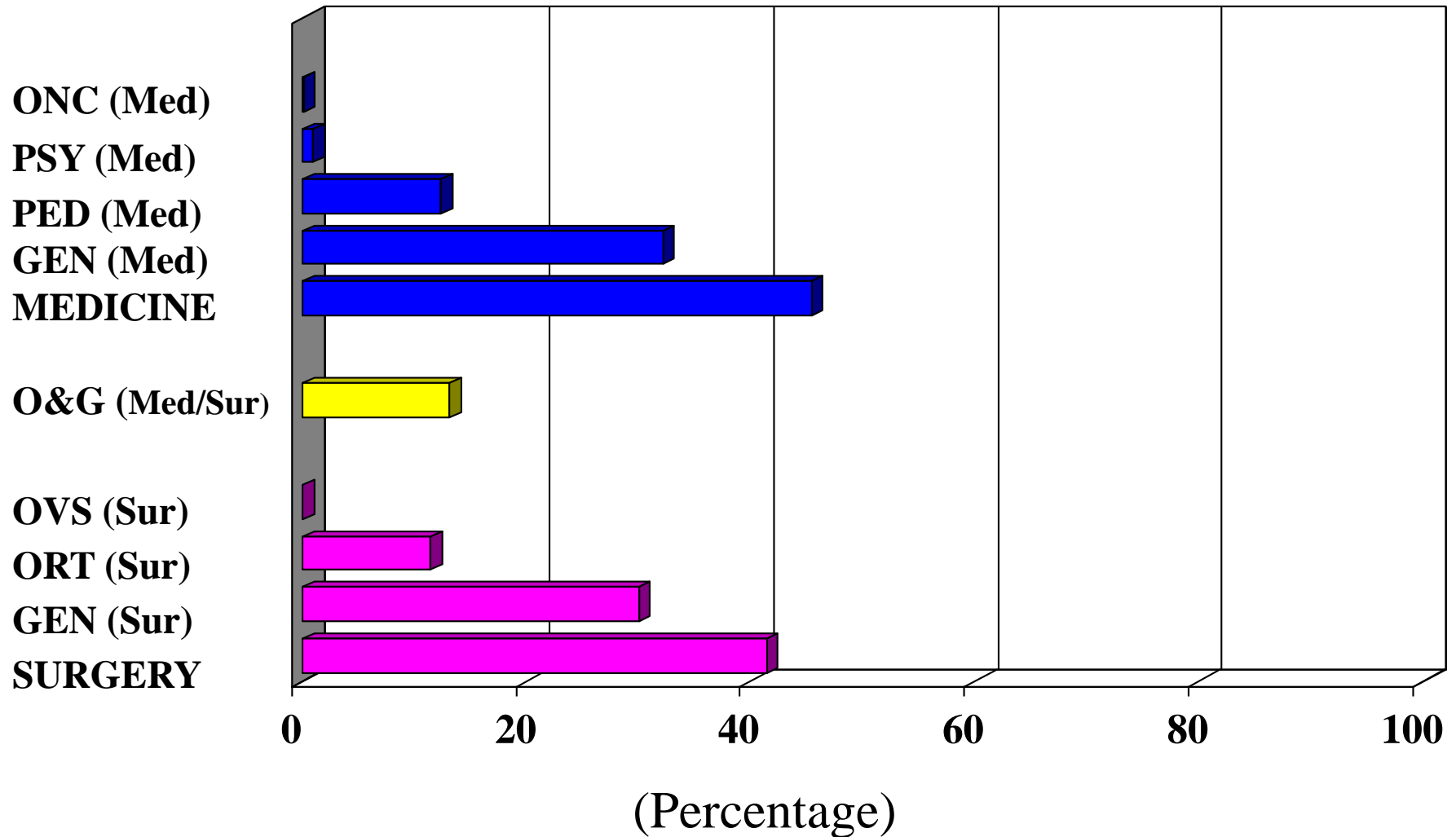
# Placement of CUHK & HKU Interns by Hospital

2007-08 ~ 2009-10 Academic Years



# Placement of CUHK & HKU Interns by Unit

## 2007-08 ~ 2009-10



# Issue

- The Faculty endorses the satisfactory training of the interns after twelve months

Are we fulfilling our responsibility or making the most of the educational opportunities ?

- In practice, the education experience (other than the service component) is contributed by a mix of the local units / hospitals, HA and the Faculty

## II. Requirements for Departments providing Internship Training

### **Mandatory criteria** for departments:

1. Interns are assigned a reasonable number (*about 30*) of beds and are able to practice continuity of care for the patients admitted to those beds.
2. Interns are able to regularly clerk emergency as well as clinical admissions.
3. Supervised ward rounds are conducted with Interns at least three times a week and preferably on a daily basis.
4. Discharge summary writing by Interns is supervised and is done on average of 5-30 times per week.
5. Interns regularly perform ward procedures *other than blood-taking*, initially under supervision and later independently after assessment of competency by supervisor.
6. Interns are exposed to on average of at least one session of operative procedures per week during each surgical rotation.
7. Interns attend *outpatient clinics* at least once a week on average.

## II. Requirements for Departments providing Internship Training

8. Interns are on call *no more than once every three days*.
9. Designated supervisors review monthly the logbook with each Intern.
10. Interns are posted to one of the following six specialties:
  - Interns are posted to one of the following six specialties:
  - Medicine
  - Obstetrics & Gynaecology
  - Orthopaedics & Traumatology
  - Paediatrics
  - Psychiatry
  - Surgery

During each 3-month posting, Interns may be rotated to subspecialties under each specialty as registered in the Academy of Medicine and Medical Council. If such a rotation takes place in a subspecialty ward or area structurally independent from the main specialty, however, each intern may only spend a maximum of six weeks in one of such subspecialties during every 3-month posting.

## II. Requirements for Departments providing Internship Training

11. Interns are not posted to adult intensive care units nor neonatal intensive care units.
12. Interns are compensated for services rendered on *statutory holidays*.
13. From July 2011, to achieve effective supervision of Interns, departments with interns are required to arrange a formal meeting with them in the middle of each 3-month rotation, i.e. after working for around 6 weeks in the department concerned, especially before making an assessment of interns' performance.



# Attributes assessed by COS

- Professional knowledge
- Clinical skill
- Attitude to patients
- Willingness to learn
- Organizational ability
- Clinical judgment
- Attendance at educational activities
- Use of medical language
- Communication skills
- Sense of responsibility



# INTERN'S ASSESSMENT OF ROTATION

Contents of this version same as the Online version.



Please note that the return of this completed questionnaire in each of your four rotations is a requirement for completion of internship training.

A code for identifying your response has been inserted on this form. This code is only known by the respective offices of post graduate medical education at CUHK and HKU and is used only to determine which interns have or have not responded. After your responses have been entered into the computer without this code, this form will be shredded. Thus your feedback will remain strictly confidential, and will not be divulged under any circumstances.

The information you provide will only be reported in terms of grouped statistical results. These statistical summaries will be sent to each teaching and teaching affiliated hospital once each year, after all interns have completed all 4 rotations. Your frank and honest input is solicited and appreciated.

University: \_\_\_\_\_  
Hospital: \_\_\_\_\_  
Unit: \_\_\_\_\_  
Period of Rotation: \_\_\_\_\_

Please answer the following questions only in reference to the rotation which you completed during the above noted period.

1. During this past rotation, what was the approximate percentage of the time you spent in each of the following activities:

- a. Patient care \_\_\_\_\_%  
(eg. clinical examinations, diagnostic workup)
- b. Patient-related clerical work \_\_\_\_\_%  
(eg. clerking admissions, history taking, writing discharge summaries, XR & CAT scan requests)
- c. Routine clerical work \_\_\_\_\_%  
(eg. tracking records, booking appointments)
- d. Blood collection \_\_\_\_\_%
- e. Educational development \_\_\_\_\_%  
(eg. seminars, grand rounds, quality assurance meetings, case discussions, library research, discussions with supervisors, self-directed readings, journal clubs)

2. How frequent were you on call per month during this rotation? \_\_\_\_\_ times/month

3. How often were you given opportunities to manage patients under supervision?

- a. Rarely/Never ☐
- b. Infrequently ☐
- c. Frequently ☐

Type of patients managed?

- Acute ☐
- Chronic ☐
- Both ☐

4. During this rotation, did any of the following types of medical staff provide you with some personal supervision and guidance?

- |   | No                       | Yes if yes →             |
|---|--------------------------|--------------------------|
| • Professor/COS/Consultant/Reader/Senior Lecturer | <input type="checkbox"/> | <input type="checkbox"/> |
| • SMO/Lecturer                                    | <input type="checkbox"/> | <input type="checkbox"/> |
| • MO graduated >2 yrs ago                         | <input type="checkbox"/> | <input type="checkbox"/> |
| • MO graduated within last 2 yrs                  | <input type="checkbox"/> | <input type="checkbox"/> |

How adequate was the **quality** of this guidance in terms of its effect on your development as a clinician?

- | Good                     | Satisfactory             | Poor                     |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

How adequate was the **amount** of supervision provided to you?

- | Good                     | Satisfactory             | Poor                     |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |



- Central Internship Committee distributes interns  
PARTLY based on interns' feedback
- A Subcommittee organizes the HA pre-internship training
- Logbook (HA + CUHK + HKU) logbook for interns but not  
certain of monitoring value

## Some practical aspects of administration – central role of OES (CUHK)

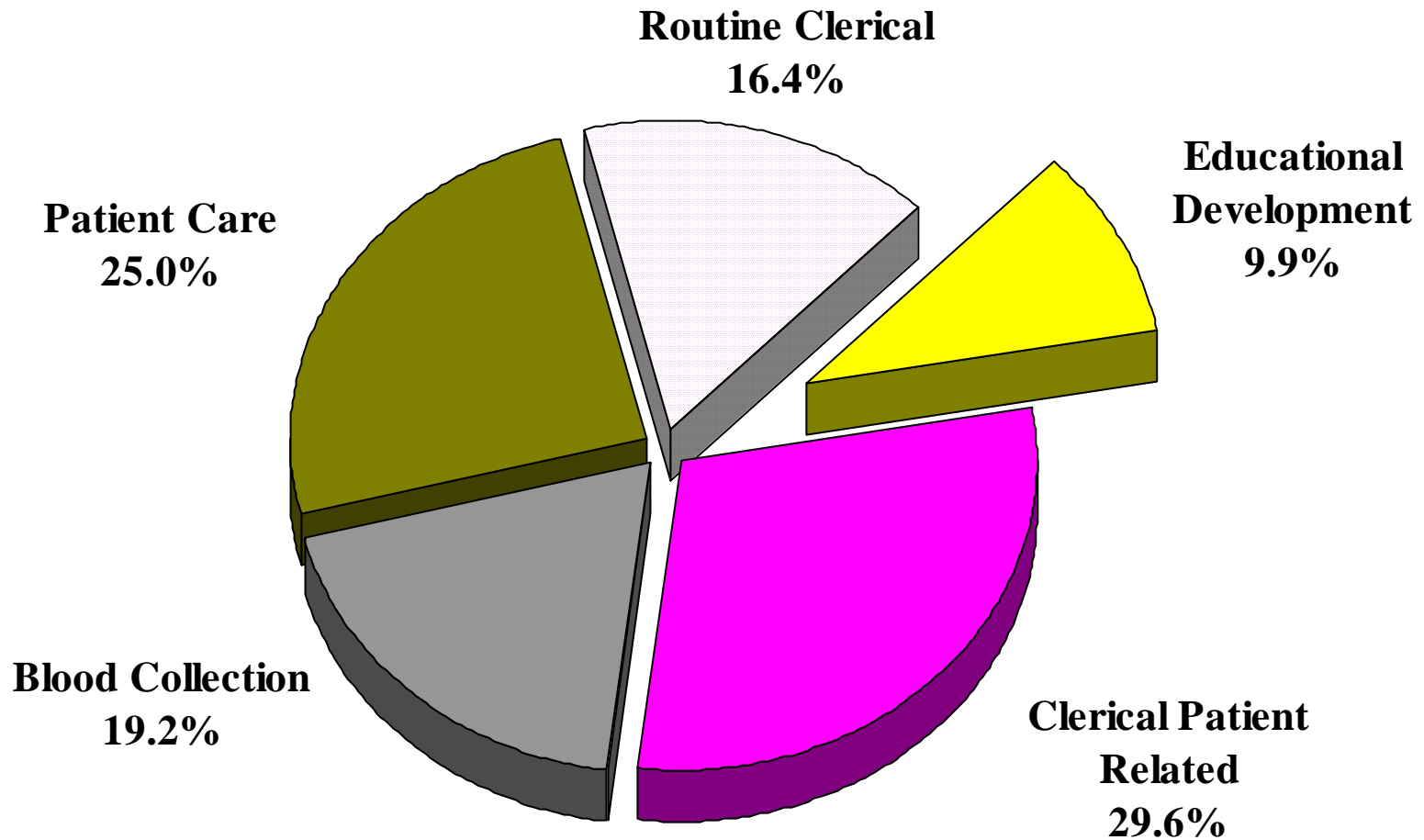
- All interns assigned by a software at the OES office
- Offices at both CUHK (OES) and HKU administering minor adjustments
- All evaluation data (interns and COS) analyzed by OES office
- Online logbook administered by OES
- All data presented to CIC (HA)

# Other educational activity with Faculty input

- White Coat Party and symposium organized by CSA
- Pre-internship programme for NTEC interns (lectures and skills, the latter with emphasis on risk management)
- Practice tips workshop for NTEC interns (every two weeks)
- Symposium for job application skills for CUHK interns
- Mock interviews for CUHK interns
  
- In addition : HA wide Central Orientation Programme

# CUHK & HKU Interns' Assessment

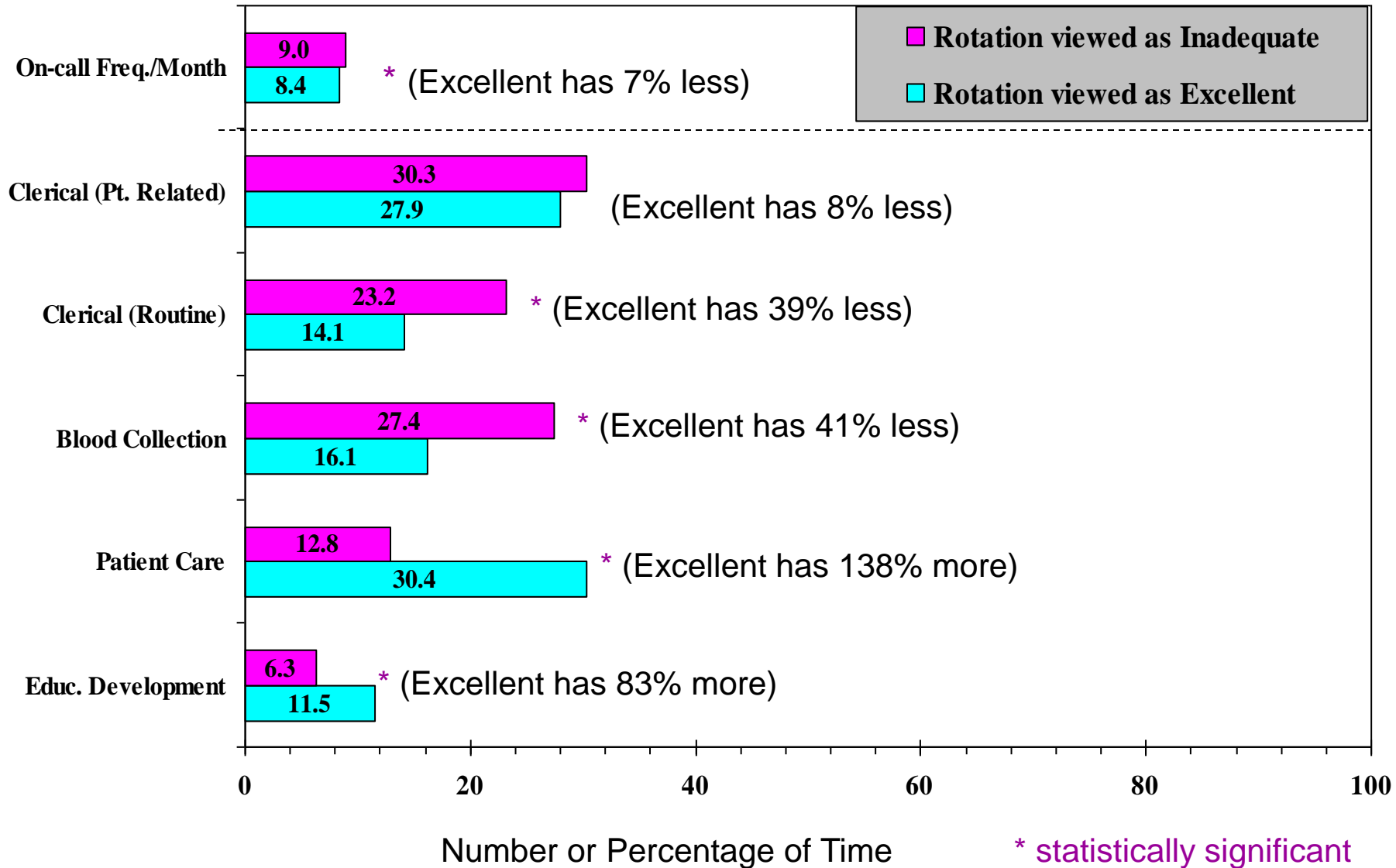
## Percentage of Time



Proportion of Times Spent in Specified Activities (2007-08 ~ 2009-10)

# Distinguishing Excellent from Inadequate Rotations (2007-08 ~ 2009-10)

(Differences in % Time Spent for those in Excellent Rotations)





**Online LogBook (for HKU Interns & Licentiates)**  
**Online LogBook and Rotation Assessment**  
**(for CUHK Interns)**

[CUHK Interns Click here](#)

[HKU Interns and Licentiates Click here](#)

[Supervisors Click here](#)

[User Manual for Interns \(PDF\)](#)

[User Manual for Supervisors \(PDF\)](#)

[Technical Enquiry](#)

[For CUHK contact Miranda Chan](#)

[For HKU contact Ms Poon](#)

[News](#)



#### Section 4: On-calls and post-call duty hours [Go to: Top](#)

Where applicable, for each cell select and enter details in text box in 2nd row

##### First Month: Apr 2010

| Mon  | Tue  | Wed  | Thu  | Fri  | Sa   |
|--|--|--|--|--|--|
|  |  |  | 1 -- <input type="text"/> -- <input type="text"/>  | 2 -- <input type="text"/> -- <input type="text"/>  | 3 -- <input type="text"/> -- <input type="text"/>  |
|  |  |  | Note: <input type="text"/>                         | Note: <input type="text"/>                         | No   |
| 5 -- <input type="text"/> -- <input type="text"/>  | 6 -- <input type="text"/> -- <input type="text"/>  | 7 -- <input type="text"/> -- <input type="text"/>  | 8 -- <input type="text"/> -- <input type="text"/>  | 9 -- <input type="text"/> -- <input type="text"/>  | 10 -- <input type="text"/> -- <input type="text"/> |
| Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | No   |
| 12 -- <input type="text"/> -- <input type="text"/> | 13 -- <input type="text"/> -- <input type="text"/> | 14 -- <input type="text"/> -- <input type="text"/> | 15 -- <input type="text"/> -- <input type="text"/> | 16 -- <input type="text"/> -- <input type="text"/> | 17 -- <input type="text"/> -- <input type="text"/> |
| Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | No   |
| 19 -- <input type="text"/> -- <input type="text"/> | 20 -- <input type="text"/> -- <input type="text"/> | 21 -- <input type="text"/> -- <input type="text"/> | 22 -- <input type="text"/> -- <input type="text"/> | 23 -- <input type="text"/> -- <input type="text"/> | 24 -- <input type="text"/> -- <input type="text"/> |
| Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | No   |
| 26 -- <input type="text"/> -- <input type="text"/> | 27 -- <input type="text"/> -- <input type="text"/> | 28 -- <input type="text"/> -- <input type="text"/> | 29 -- <input type="text"/> -- <input type="text"/> | 30 -- <input type="text"/> -- <input type="text"/> |  |
| Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         |  |

##### Second Month: May 2010

| Mon  | Tue  | Wed  | Thu  | Fri  | Sa   |
|--|--|--|--|--|--|
|  |  |  |  |  | 1 -- <input type="text"/> -- <input type="text"/>  |
|  |  |  |  |  | No   |
| 3 -- <input type="text"/> -- <input type="text"/>  | 4 -- <input type="text"/> -- <input type="text"/>  | 5 -- <input type="text"/> -- <input type="text"/>  | 6 -- <input type="text"/> -- <input type="text"/>  | 7 -- <input type="text"/> -- <input type="text"/>  | 8 -- <input type="text"/> -- <input type="text"/>  |
| Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | No   |
| 10 -- <input type="text"/> -- <input type="text"/> | 11 -- <input type="text"/> -- <input type="text"/> | 12 -- <input type="text"/> -- <input type="text"/> | 13 -- <input type="text"/> -- <input type="text"/> | 14 -- <input type="text"/> -- <input type="text"/> | 15 -- <input type="text"/> -- <input type="text"/> |
| Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | Note: <input type="text"/>                         | No   |
| 17 -- <input type="text"/> -- <input type="text"/> | 18 -- <input type="text"/> -- <input type="text"/> | 19 -- <input type="text"/> -- <input type="text"/> | 20 -- <input type="text"/> -- <input type="text"/> | 21 -- <input type="text"/> -- <input type="text"/> | 22 -- <input type="text"/> -- <input type="text"/> |

Section 5: Practical Procedures [Go to: Top](#)

| General Comment: <div></div> |  |                   |
|------------------------------|--|-------------------|
| Month                        | Performed under supervision(S)/<br>Assisted(A)/Delegated to you(D) | No. of Procedures |
| 1                            | <div></div>  | <div></div>       |
|                              | <div></div>  | <div></div>       |
|                              | <div></div>  | <div></div>       |
|                              | <div></div>  | <div></div>       |
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|                              | <div></div>  | <div></div>       |
| 2                            | <div></div>  | <div></div>       |
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**Section 6: Patient's Care** [Go to: Top](#)

(N.B. It is well recognized that there will be variations in numbers related to different specialties and patients' clinical problems)

|     |   |                      |                               |                      |
|-----|---|----------------------|-------------------------------|----------------------|
| I   | No. of beds under your care                     |                      |                               | <input type="text"/> |
| II  | No. of admissions (approx.) that you have made: |                      |                               |                      |
|     | Month   | Specialty            | Elective                      | Emergencies          |
|     | 1   | <input type="text"/> | <input type="text"/>          | <input type="text"/> |
|     | 2   | <input type="text"/> | <input type="text"/>          | <input type="text"/> |
|     | 3   | <input type="text"/> | <input type="text"/>          | <input type="text"/> |
| III | No. of discharge summaries:                     |                      |                               |                      |
|     | Month   | Number               |                               |                      |
|     | 1   | <input type="text"/> |                               |                      |
|     | 2   | <input type="text"/> |                               |                      |
|     | 3   | <input type="text"/> |                               |                      |
| IV  | Attendance at O.P.D:                            |                      |                               |                      |
|     | Month   | Specialty            | No.of patients seen (approx.) |                      |
|     | 1   | <input type="text"/> | <input type="text"/>          |                      |
|     | 2   | <input type="text"/> | <input type="text"/>          |                      |

# Questions :

- Are we fulfilling adequately our responsibility of endorsing the educational experience of interns ?
- Are we making the best use of educational opportunities of consolidating / introducing knowledge and skills that are best learnt during the internship period ?